

# The Watershed Fund Grant Application B



**FOR PROPOSED PROJECTS TARGETING ENVIRONMENTAL EDUCATION**

PLEASE NOTE THAT THE PROPOSED ENVIRONMENTAL EDUCATION PROJECT MUST HAVE A DIRECT BENEFIT TO THE SOUTH CENTRAL CONNECTICUT REGIONAL WATER AUTHORITY'S ENVIRONMENTAL EDUCATION PROGRAMS.

ELIGIBLE APPLICANTS MUST BE 501(C)(3) ORGANIZATION OR REGIONAL HEALTH DISTRICT.

**TO BE COMPLETED BY APPLICANT:**

▲ Name (First, Middle Initial, Last)

▲ EIN

▲ Address

▲ City

▲ State

▲ Zip

▲ Telephone

▲ Fax

**TO BE COMPLETED BY PREPARER:**

▲ Name (First, Middle Initial, Last)

▲ Relationship to Applicant

▲ Address

▲ City

▲ State

▲ Zip

▲ Telephone

▲ Fax

▲ **Project Title**

▲ **Total Projected Cost**

▲ **Amount Requested** (for multi-year, give annual breakdown)

**Brief Description of Project:**

**APPROVED**

▲ Name

▲ Title

▲ Date

**DISAPPROVED**

▲ Name

▲ Title

▲ Date

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## **APPLICANTS ARE TO PROVIDE SPECIFIC ANSWERS TO THE FOLLOWING QUESTIONS.**

### **1. PROJECT DESCRIPTION**

What is the purpose of this project? Please include a project mission statement.

### **2. GOALS**

Identify project goals. Does the project provide an educational experience that would benefit RWA's Source Water Protection Program or create opportunities to enhance the mission of the fund? Explain.

### **3. SPECIFIC ACTIVITIES**

Describe the project in appropriate detail. If project involves a consultant, provide his/her credentials and work plan. If project involves hiring staff, describe how the new staff will achieve the organization's goal. Include why consultant was selected or description of new staff position. Provide a timeline for the project.

### **4. ORGANIZATION'S QUALIFICATIONS**

Include organization's mission statement; list of organization's officers and directors, brief history of organization; and organization's overall annual budget. Briefly describe programs and services currently provided by the organization.

### **5. METHOD OF EVALUATION**

List and explain specific, measurable outcomes of project. Also, identify what benchmarks will be used to gauge success. Include criteria and methods used to evaluate project.

### **6. FUNDING REQUIREMENTS**

Provide a project budget. Identify other sources of funding for the project. State when the funds are needed (i.e. timeframe and dollars amount if not needed at once). Include if funds will be used for purchase of equipment and/or vehicles and who will be responsible for maintenance. State whether this is a joint venture; explain who the parties are and the level of their involvement.

Please note that grants for environmental education programs typically do not exceed \$10,000.

### **7. TAX EXEMPTION LETTER**

Provide a current Internal Revenue Service tax exemption letter, if applicable.

**APPLICATION DEADLINES**    **APRIL 1**    FOR CONSIDERATION AT THE MAY BOARD OF DIRECTORS MEETING.  
   **OCTOBER 1**    FOR CONSIDERATION AT THE NOVEMBER BOARD OF DIRECTORS MEETING.

### **PLEASE SEND COMPLETED APPLICATION TO:**

The Watershed Fund  
c/o Jennifer Slubowski  
Regional Water Authority  
90 Sargent Drive  
New Haven, CT 06511